

The 2nd Matriculation of Adonai University College of Research and Entrepreneurship will be held as follows:

Date: Friday, 8th March 2024

Venue: AUCRE Forecourt

Time: 9:00AM prompt

1.0 ELIGIBILITY FOR MATRICULATION

Every matriculant must ensure that all obligations to the University College have been fulfilled to

pave way for his/her matriculation.

1.1 Regulations and Requirements

- The student must have been duly admitted to the University College.
- Proof of registration for the semester.
- Satisfactory discharge of such requirements as may be prescribed by the faculty and department for matriculation.
- Fulfilled all the minimum financial obligation requirements.

1.2 Matriculating Students

List of persons who are deemed eligible for matriculation shall be laid before the Academic Board for confirmation. No person shall be matriculated unless the Academic Board is satisfied that the person qualifies to be matriculated.

1.3 Matriculation Fee

All matriculants are required to pay a non-refundable fee of **GH¢100.00** to cover cost of matriculation brochure, hiring of academic gown and administrative charges. The matriculation fee should be paid at any branch of Calbank or ADB Bank after which the matriculant must submit the pay-in-slip to the Accounts Office.

2.0 GET READY FOR MATRICULATION

If you have fulfilled all the conditions as stated in Section 1.0 above (i.e. Eligibility for Matriculation) you need to proceed as follows:

After having effected the payment, matriculants should use their matriculation receipts to collect their gowns from the Registry effective **Thursday, 7th March, 2024.**

The gown set is made up of a gown and a hood. On return, any item in a damaged condition will attract a penalty fee. It is recommended that gowns should be collected by the matriculant himself/herself. Deadline for the collection of the gown is **5: 00pm** on **Thursday, 7th March, 2024**.

Note carefully:

- Matriculants should not wash gowns/hoods as they have been cleaned prior to distribution.
- Matriculants are requested to return the academic gowns latest by **5:00pm** of the **Monday, 11 th March 2024**. Any student who fails to comply will attract a penalty of **GH¢50.00** per day.

3.0 MATRICULATION DAY 3.1 Arrival and Venue

Matriculants are to be seated at 9:00 am on the day of the matriculation ceremony.

Venue: Forecourt, AUCRE

Attendance of the graduation ceremony is open to the matriculating students and their guests.

3.2 Seating Arrangements for Matriculants

Matriculants will be seated according to programme of study. Ushers will help matriculants to locate their seats. Matriculants are requested to promptly take their seats on arrival and stay seated throughout the ceremony.

3.3 Matriculation Oath

All matriculants must take the matriculation oath, sign the oath and submit it to the registry on the matriculation day.

The Dean of Students, who will be presenting the students, will rise up and move to the front of the stage. Matriculants are required to follow the instructions the Dean of Students will be giving out during the oath recital.

3.4 Courtesy

All Matriculants and Guests must give the necessary decorum the ceremony deserves. For examples, Matriculants are expected to stand up when the Council Chairman and Members of Convocation's processions are about to enter the Forecourt as well as when recessing. Matriculants are also not expected to be wandering about during the proceedings.

4.0 AFTER MATRICULATION

Note the following after the matriculation ceremony:

Ensure that you return your gown before 5:00pm on Monday, 11th March 2024 to the Registry to avoid payment of penalty for late submission.

Congratulations to all the Matriculating Students!